Hosted PBX by Golden West

Editing Conferences

There might be times when you need to edit conferences. For example, you might want to change the leader or participant PIN.

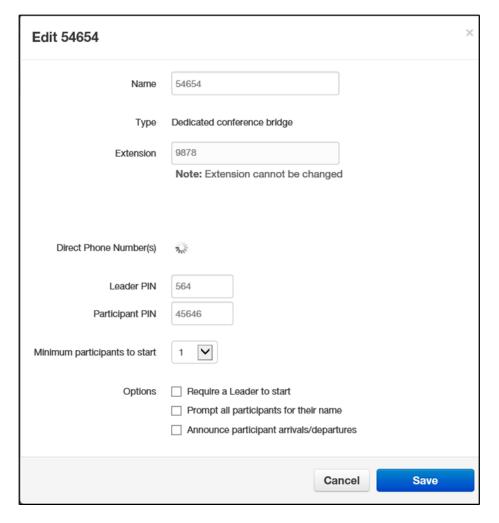
- 1. From the Conferences page, either:
 - Click a name

OR

 Hover over a name, and then click the local icon at the far right of the Conferences page. For example:



Either step displays the Edit pop-up window. For example:



- 2. Complete the fields.
- 3. Click Save.

