## **Hosted PBX by Golden West**

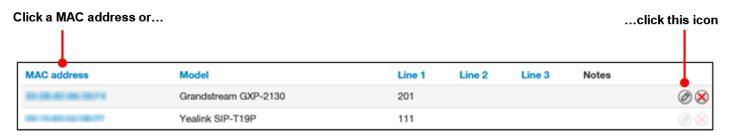
## **Editing Phones**

To edit phones:

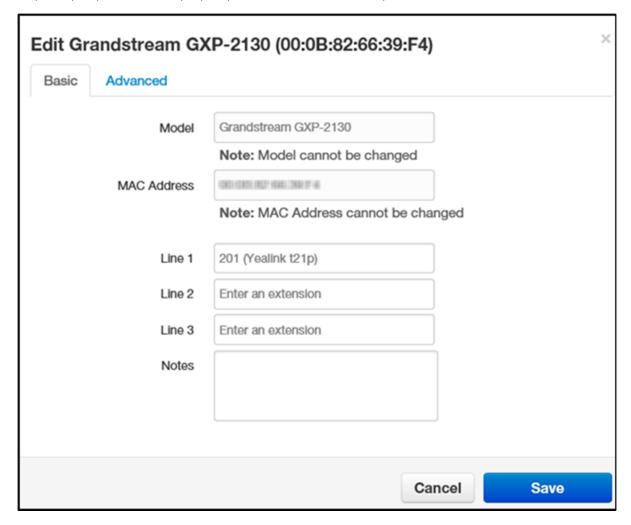
- 1. From the Phone Hardware tab, either:
  - Click a MAC address

OR

• Hover over a phone, and then click the local icon at the far right of the Phone Numbers tab. For example:



Either step displays the Edit pop-up window. For example:



- 2. Complete the fields in the Basic and Advanced tabs.
- 3. Click Save.

